

	<p>ADVISORY NEIGHBORHOOD COMMISSION 3C GOVERNMENT OF THE DISTRICT OF COLUMBIA <i>CATHEDRAL HEIGHTS • CLEVELAND PARK •</i> <i>MASSACHUSETTS AVE. HEIGHTS</i> <i>MCLEAN GARDENS • WOODLEY PARK</i></p>
<p>Single Member District Commissioners 01-Lee Brian Reba; 02-William Kummings; 03-Anne Marie Bairstow 04-Josh Hart; 05-Leila Afzal; 06-Trudy Reeves 07- Richard Rothblum; 08-Catherine May; 09-Nancy MacWood</p>	<p>4025 Brandywine Street, NW Washington, DC 20016-1843 P: (202) 657-5725 F: (515) 474-8595 Website http://www.anc3c.org</p>

MINUTES
Advisory Neighborhood Commission 3C
May 18, 2009 Public Meeting
Second District Police Station
7:30PM

- I. **Establishment of Quorum:** At 7:35 PM Commission Chair Anne-Marie Bairstow acknowledged that a quorum (5 of 9 commissioners) had been established and called to order Advisory Neighborhood Commission 3C's (ANC 3C) regular monthly meeting on May 18, 2009. The meeting was held in the Second District Police Station, 3320 Idaho Ave., NW, Washington, DC. Commissioners present were Josh Hart, Trudy Reeves, Bill Kummings, and Leila Afzal. Commissioner Nancy MacWood arrived at 7:37 and Commissioner Lee Brian Reba arrived at 7:41.
- II. **Verification of Notice:** Commissioner Bairstow verified that proper notice was published on the ANC 3C website, community listservs, and in the Northwest Current newspaper.
- III. **Approval of Agenda:** Commissioner Bairstow moved approval of the following agenda, seconded by Commissioner Reeves. Motion passed by voice vote 6/0.
- IV. Establishment of Quorum
- V. Verification of Notice
- VI. Approval of Agenda
- VII. Announcements
- VIII. Officer's Reports
 - a. April 2009 meeting minutes
 - b. Treasurer's report
- IX. Community Forum
- X. Consent Calendar
 - a. Consideration of HPRB application #09-221 to construct a rear addition and enclose side porch at 3204 Highland Place
 - b. Consideration of public space application for curb cut at 2818 McGill Terrace

- c. Consideration of HPRB application to construct a rear addition 3539 Quebec Street
- XI. Presentations
 - a. Presentation about Neighborhood Corps [Nicholas Thorpe, Serve DC]
 - b. Presentation about Hearst Playground Project Update [Sarah Moulton, DPR]
- XII. Commission Business
 - a. Introduction of proposed by-laws change to place term limits on the offices of Treasurer and Chair
 - b. Discussion of amendments to the Comprehensive Plan
- XIII. Committee and SMD Reports
- XIV. Adjournment

IV. Announcements:

- a. Commissioner Reeves announced that Sidwell Friends would be holding a meeting on June 11, 2009 to discuss the progress of their construction activities and address any neighborhood concerns or questions.
- b. Judy Hubbard, representing Ward Three Councilwoman Mary Cheh, announced the “Family Bike Safety Check and Neighborhood Ride” that will be taking place on Saturday, May 30, 2009, from 12:00-2:00pm. Safety checks will be conducted at the 2nd District Police station from 12:00-1:00pm.
- c. Jay Sushelsky, president of the Woodley Park Community Association, announced that WPCA would be submitting a grant request for refurbishing eight call boxes in the Woodley Park neighborhood. The grant request will be for \$600, which will cover half of the \$1200 cost of the project. The WPCA will contribute the remaining \$600. Commissioner Reeves asked that WPCA provide a copy of their financial statements with the application.

V. Officer’s Reports

- a. April 2009 meeting minutes: Commissioner Bairstow introduced the February 2009 minutes as previously emailed to all commissioners. No corrections were suggested. Commissioner Bairstow moved that the minutes be approved, Commissioner Afzal seconding. The motion was approved by voice vote 7/0.
- b. Quarterly Treasurer’s report: Commissioner Hart introduced the Treasurer’s report as previously emailed to all commissioners. Clarifying questions were taken and answered by Commissioner Hart, and no corrections were suggested. Commissioner MacWood moved that the report be approved, Commissioner Kummings seconding. The motion was approved by voice vote 7/0.

VI. Community Forum:

- a. Battalion Fire Chief Raymond C. Gretz announced EMT Week, in which fire stations in ANC 3C would be conducting community outreach activities including free blood pressure checks.

VII. **Consent Calendar**

- a. Consideration of HPRB application #09-221 to construct a rear addition and enclose a side porch at 3204 Highland Place NW. After answering a clarifying question from Commissioner Reeves, Commissioner Afzal moved a resolution that the commission has no objections to the application, with Commissioner Reba seconding. The motion passed by roll call vote, 7-0:

MacWood	Yes
Afzal	Yes
Reeves	Yes
Bairstow	Yes
Hart	Yes
Kummings	Yes
Reba	Yes

- b. Consideration of an application by the owners of 2818 McGill Terrace for a public space permit to complete a curb cut. The application had not been processed by DDOT, therefore the official application could not be voted upon by ANC 3C. Commissioner Kummings, on behalf of Commissioner May, moved a resolution stating that ANC 3C would have no objections to the proposed curb cut, pending review of the completed application. The motion passed by roll call vote with Commissioner Hart abstaining, 6-0:

MacWood	Yes
Afzal	Yes
Reeves	Yes
Bairstow	Yes
Kummings	Yes
Reba	Yes

- c. Consideration of HPRB application #09-229 to construct a three story rear addition at 3539 Quebec Street NW. Commissioner Afzal moved a resolution that the commission has no objection to the application. Commissioner Reba seconded the motion, and it was approved by roll call vote, 7/0:

MacWood	Yes
Afzal	Yes
Reeves	Yes
Bairstow	Yes
Hart	Yes
Kummings	Yes
Reba	Yes

VIII. Presentations

- a. Presentation about the Neighborhood Corps. Charlotte Hall, representing Serve DC, made a presentation about the various programs that Serve DC offers to train DC residents in emergency preparedness. Two of the programs discussed were: CERT training, which requires a one week course in subjects such as disaster preparedness, fire safety, medical triage, and terrorism; Neighborhood Corps, which is focused on neighborhood specific issues and seeks to bring citizens together with their local first responders. Questions were taken from the audience and the commissioners.
- b. Presentation about the Hearst Playground Project. Sarah Moulton, from the Department of Parks and Recreation, discussed the progress of the Hearst Playground Project. The plan includes two playgrounds for children of varying ages, a small soccer field, a basketball court, and open areas. The project is a joint venture between DPR and DCPS. When the project is completed, students at Hearst Elementary School will use playground during school hours. Commissioner Reba voiced concern over the safety of school children in a playground that is open to the public during school hours. Construction is predicted to begin by the beginning of July and take three to four months to complete. The project's construction budget is \$1.2 million.

IX. Commission Business

- a. Introduction of proposed by-laws change to place term limits on the offices of Treasurer and Chair. After discussing a number of issues about the relevancy of the existing ANC 3C by-laws, the commission decided to refer the matter to the administration committee, and then present proposed changes at a later meeting when more time could be dedicated to discussion. Commissioner Reeves, chair of the administration committee, will set up a meeting time. Some of the concerns discussed were term limits, expense approvals, and the public availability of intra-commission electronic mail.
- b. Discussion of amendments to the Comprehensive Plan. Commissioner Bairstow made an announcement in regards to the timetable for interested parties, ANC 3C included, to make suggestions for amendments to the Comprehensive Plan. Amendments are allowed every two years. Commissioners and audience members expressed concerns over the brevity of the timetable, as interested parties would only have a short window to provide suggestions. Commissioner MacWood moved a resolution that instructed the ANC 3C Chair to write a letter to the Director of the Office of Planning and the DC Council Chair reflecting ANC 3C's concerns about the schedule and the adequacy of the review process and to suggest a revision of the schedule to better allow interested parties to make suggestions. Commissioner Afzal seconded the motion, and it was approved by roll call vote, 7-0:

MacWood	Yes
Afzal	Yes
Reeves	Yes
Bairstow	Yes
Hart	Yes
Kummings	Yes
Reba	Yes

X. **Committee and SMD Reports:**

- a. Commissioner Reba made an inquiry to attending Fire and EMS Department officials about the use of DCFD's Knox Boxes at apartment buildings. The boxes are used to store keys to apartment buildings and are only accessible by DCFD personnel. Commissioner Reba discussed a constituent complaint in which DCFD personnel allegedly misplaced a set of keys that were to be placed in a Knox Box.
- b. Commission MacWood made an inquiry to attending Fire and EMS Department officials about the status of the refurbishment of Engine 28 located at 3522 Connecticut Ave. The DCFD is having trouble locating a temporary location to house Engine 28 while the renovations would be completed.

- XI. **Adjournment:** Commissioner Bairstow moved that the meeting be adjourned, Commissioner Reba seconding. The motion to adjourn was approved 7/0 by voice vote, and the meeting was adjourned at 9:30 PM.

The next meeting of ANC 3C will be June 15th at 7:30 PM in the Community Room of the Second District Police Station.

These minutes were approved by a vote of 8-0 on June 15, 2009 at a scheduled and noticed public meeting of ANC 3C at which a quorum (a minimum of 5 of 9 commissioners) was present.